

| Name | Position | Purpose | Start Date | End Date | Destination | Attendees | Other Attendees | Air Fare | Other Transportation | Accommodation | Meals | Incidentals | SUBTOTAL | Hospitality | Other Expenses | TOTAL |
|-------------------|--------------------|--|------------|------------|-----------------|-----------|-----------------|------------|----------------------|---------------|----------|-------------|------------|-------------|----------------|------------|
| Robert Norris | NOHFC Board Member | August Board Meeting/Governance Training | 2015-08-05 | 2015-08-07 | Kenora, ON | | | | \$82.00 | | | | \$82.00 | | | \$82.00 |
| James Beatty | NOHFC Board Member | October Board Meeting | 2015-10-01 | 2015-10-02 | Thunder Bay, ON | | | \$1,986.44 | | | | | \$1,986.44 | | | \$1,986.44 |
| Jason Corbett | NOHFC Board Member | October Board Meeting | 2015-10-01 | 2015-10-02 | Thunder Bay, ON | | | \$1,986.44 | | | | | \$1,986.44 | | | \$1,986.44 |
| Tori Hanson | NOHFC Board Member | October Board Meeting | 2015-10-01 | 2015-10-02 | Thunder Bay, ON | | | \$1,986.44 | | | | | \$1,986.44 | | | \$1,986.44 |
| Lorraine Irvine | NOHFC Board Member | October Board Meeting | 2015-10-01 | 2015-10-02 | Thunder Bay, ON | | | \$1,986.44 | | | | | \$1,986.44 | | | \$1,986.44 |
| Robert Norris | NOHFC Board Member | October Board Meeting | 2015-10-01 | 2015-10-02 | Thunder Bay, ON | | | \$1,986.44 | \$32.80 | | | | \$2,019.24 | | | \$2,019.24 |
| Marielle Brown | NOHFC Board Member | October Board Meeting | 2015-10-01 | 2015-10-02 | Thunder Bay, ON | | | \$1,107.59 | | | | | \$1,107.59 | | | \$1,107.59 |
| Robert Fontaine | NOHFC Board Member | October Board Meeting | 2015-10-01 | 2015-10-02 | Thunder Bay, ON | | | \$1,107.59 | | | | | \$1,107.59 | | | \$1,107.59 |
| Carolyn Lane-Rock | NOHFC Board Member | October Board Meeting | 2015-10-01 | 2015-10-02 | Thunder Bay, ON | | | \$1,107.59 | | | | | \$1,107.59 | | | \$1,107.59 |
| Murray Scott | NOHFC Board Member | October Board Meeting | 2015-10-01 | 2015-10-02 | Thunder Bay, ON | | | \$1,107.59 | | | | | \$1,107.59 | | | \$1,107.59 |
| Marielle Brown | NOHFC Board Member | December Board Meeting | 2015-12-10 | 2015-12-11 | Sudbury, ON | | | | \$141.04 | | | | \$141.04 | | | \$141.04 |
| Jason Corbett | NOHFC Board Member | December Board Meeting | 2015-12-10 | 2015-12-11 | Sudbury, ON | | | | \$104.96 | | | | \$104.96 | | | \$104.96 |
| Lorraine Irvine | NOHFC Board Member | December Board Meeting | 2015-12-10 | 2015-12-11 | Sudbury, ON | | | | \$315.70 | | | | \$315.70 | | | \$315.70 |
| Carolyn Lane-Rock | NOHFC Board Member | December Board Meeting | 2015-12-10 | 2015-12-11 | Sudbury, ON | | | | \$164.00 | | | | \$164.00 | | | \$164.00 |
| Robert Norris | NOHFC Board Member | December Board Meeting | 2015-12-10 | 2015-12-11 | Sudbury, ON | | | | \$205.00 | | | | \$205.00 | | | \$205.00 |
| Carolyn Lane-Rock | NOHFC Board Member | Opening of Imax Theatre - Science North | 2016-02-04 | 2016-02-04 | Sudbury, ON | | | | \$167.12 | | | | \$167.12 | | | \$167.12 |
| Carolyn Lane-Rock | NOHFC Board Member | February Board Meeting | 2016-02-18 | 2016-02-19 | Thunder Bay, ON | | | \$1,207.34 | | \$123.17 | \$129.52 | | \$1,460.03 | | | \$1,460.03 |
| Ella-Jean Richter | NOHFC Board Member | February Board Meeting | 2016-02-18 | 2016-02-19 | Thunder Bay, ON | | | \$1,207.34 | | \$123.17 | \$129.52 | | \$1,460.03 | | | \$1,460.03 |
| Geordi Kakepetum | NOHFC Board Member | February Board Meeting | 2016-02-18 | 2016-02-19 | Thunder Bay, ON | | | | | \$123.17 | \$69.51 | | \$192.68 | | | \$192.68 |
| James Caicco | NOHFC Board Member | February Board Meeting | 2016-02-18 | 2016-02-19 | Thunder Bay, ON | | | \$1,207.34 | | \$123.17 | \$129.52 | | \$1,460.03 | | | \$1,460.03 |
| Jason Corbett | NOHFC Board Member | February Board Meeting | 2016-02-18 | 2016-02-19 | Thunder Bay, ON | | | \$1,826.49 | | \$123.17 | \$129.52 | | \$2,079.18 | | | \$2,079.18 |
| John Simperl | NOHFC Board Member | February Board Meeting | 2016-02-18 | 2016-02-19 | Thunder Bay, ON | | | | | | \$129.52 | | \$129.52 | | | \$129.52 |
| Lorraine Irvine | NOHFC Board Member | February Board Meeting | 2016-02-18 | 2016-02-19 | Thunder Bay, ON | | | \$1,826.49 | \$57.40 | \$123.17 | \$129.52 | | \$2,136.58 | | | \$2,136.58 |
| Minister Gravelle | NOHFC Board Member | February Board Meeting | 2016-02-18 | 2016-02-19 | Thunder Bay, ON | | | | | | \$129.52 | | \$129.52 | | | \$129.52 |
| Robert Norris | NOHFC Board Member | February Board Meeting | 2016-02-18 | 2016-02-19 | Thunder Bay, ON | | | \$1,826.49 | | \$123.17 | \$129.52 | | \$2,079.18 | | | \$2,079.18 |
| Carolyn Lane-Rock | NOHFC Board Member | March/April Board Meeting | 2016-03-31 | 2016-04-01 | Timmins, ON | | | \$918.33 | \$338.90 | \$439.93 | \$110.88 | | \$1,808.04 | | | \$1,808.04 |
| David Sinclair | NOHFC Board Member | March/April Board Meeting | 2016-03-31 | 2016-04-01 | Timmins, ON | | | \$1,834.25 | | \$129.95 | \$110.88 | | \$2,075.08 | | | \$2,075.08 |
| Ella-Jean Richter | NOHFC Board Member | March/April Board Meeting | 2016-03-31 | 2016-04-01 | Timmins, ON | | | | \$412.46 | \$259.90 | \$110.88 | | \$783.24 | | | \$783.24 |
| James Beatty | NOHFC Board Member | March/April Board Meeting | 2016-03-31 | 2016-04-01 | Timmins, ON | | | \$1,651.64 | | \$129.95 | \$110.88 | | \$1,892.47 | | | \$1,892.47 |
| Jeff Perry | NOHFC Board Member | March/April Board Meeting | 2016-03-31 | 2016-04-01 | Timmins, ON | | | \$1,651.64 | | \$129.95 | \$110.88 | | \$1,892.47 | | | \$1,892.47 |
| John Simperl | NOHFC Board Member | March/April Board Meeting | 2016-03-31 | 2016-04-01 | Timmins, ON | | | \$1,834.25 | | \$129.95 | \$110.88 | | \$2,075.08 | | | \$2,075.08 |
| Lorraine Irvine | NOHFC Board Member | March/April Board Meeting | 2016-03-31 | 2016-04-01 | Timmins, ON | | | | \$133.25 | \$129.95 | \$110.88 | | \$374.08 | | | \$374.08 |
| Marielle Brown | NOHFC Board Member | March/April Board Meeting | 2016-03-31 | 2016-04-01 | Timmins, ON | | | \$1,651.64 | | \$129.95 | \$110.88 | | \$1,892.47 | | | \$1,892.47 |
| Michael Fox | NOHFC Board Member | March/April Board Meeting | 2016-03-31 | 2016-04-01 | Timmins, ON | | | | | \$129.95 | \$110.88 | | \$240.83 | | | \$240.83 |
| Minister Gravelle | NOHFC Board Member | March/April Board Meeting | 2016-03-31 | 2016-04-01 | Timmins, ON | | | \$1,834.25 | | \$171.76 | \$110.88 | | \$2,116.89 | | | \$2,116.89 |
| Robert Norris | NOHFC Board Member | March/April Board Meeting | 2016-03-31 | 2016-04-01 | Timmins, ON | | | | \$184.50 | \$129.95 | \$110.88 | | \$425.33 | | | \$425.33 |
| Victoria Hanson | NOHFC Board Member | March/April Board Meeting | 2016-03-31 | 2016-04-01 | Timmins, ON | | | | | | \$110.88 | | \$110.88 | | | \$110.88 |
| Jeff Perry | NOHFC Board Member | Governance Training | 2016-03-03 | 2016-03-03 | Toronto, ON | | | \$471.25 | \$66.00 | | | | \$537.25 | | | \$537.25 |
| Lorraine Irvine | NOHFC Board Member | Governance Meeting | 2016-04-21 | 2016-04-21 | Sudbury, ON | | | | | | \$28.11 | | \$28.11 | | | \$28.11 |

[Insert name of Classified Agency]

Expenses for the Month(s) of [enter month or months]

| Name | Position | Purpose | Start Date | End Date | Destination | Attendees | Other Attendees | Air Fare | Other Transportation | Accommodation | Meals | Incidentals | SUBTOTAL | Hospitality | Other Expenses | TOTAL |
|-----------------|--------------------|--------------------|------------|------------|-------------|-----------|-----------------|----------|----------------------|---------------|---------|-------------|----------|-------------|----------------|---------|
| Robert Norris | NOHFC Board Member | Governance Meeting | 2016-04-21 | 2016-04-21 | Sudbury, ON | | | | | | \$28.11 | | \$28.11 | | | \$28.11 |
| James Beatty | NOHFC Board Member | Governance Meeting | 2016-04-21 | 2016-04-21 | Sudbury, ON | | | | | | \$28.11 | | \$28.11 | | | \$28.11 |
| Jeff Perry | NOHFC Board Member | Governance Meeting | 2016-04-21 | 2016-04-21 | Sudbury, ON | | | | | | \$28.11 | | \$28.11 | | | \$28.11 |
| Robert Fontaine | NOHFC Board Member | Governance Meeting | 2016-04-21 | 2016-04-21 | Sudbury, ON | | | | | | \$28.11 | | \$28.11 | | | \$28.11 |